

**Hawthorn Hills School
1600 Kickbusch St.
Wausau, WI 54403
261-0045**

September, 2013

Dear Parents:

When our students are in the computer lab or using the computer in their classroom, they use a common set of headphones. We have been increasingly concerned about the potential hygiene problems this might cause.

Our Technology Committee has recommended that we ask you to purchase a set of headphones that will stay at school but will be owned by your child. Each teacher will be responsible for storing and distributing the headphones when they are needed. If you move or your child moves on to middle school, the headphones will go with him or her.

We have been able to negotiate a price of \$5.00 per set with one of our suppliers. This includes a set of headphones and a storage bag that will be labeled with the child's name.

Please fill out the form below and return with payment to your child's teacher. If you have more than one child at school, return the form and payment to the teacher of your youngest child.

Thank you for your help with this health issue.

Sincerely,

Michale McMahon
Principal

**Hawthorn Hills School
Computer Headphones**

Student Name(s) _____

\$5.00 per headphone

Total enclosed: \$ _____ Paid by: _____ Cash _____ Check